

Form 21-2

This notice of hearing is based on Tex. R. Civ. P. 21(b), 21d, as promulgated by the Supreme Court of Texas in Misc. Docket No. 23-9004, effective February 1, 2023. To view the rules, consult the court's website at www.txcourts.gov/supreme under the "Rules & Forms" link.

This notice is for use when the clerk or attorney will sign the notice. For a notice to be used over the judge's signature, see form 21-1. This form can be adapted for a notice of trial or of another proceeding involving an appearance before the court.

Include the following notice if a minor is named in the caption or if the notice contains other unredacted sensitive data. See § 6 of the Introduction in volume 1 of this manual concerning protection of sensitive data in filed documents.

**NOTICE: THIS DOCUMENT
CONTAINS SENSITIVE DATA**

[Caption. See § 3 of the Introduction in volume 1 of this manual.]

Notice of Hearing

[Signed by Clerk or Attorney]

Notice is given that the hearing on [specify proceeding] is set before the Court at [time] on [date].

Use the following paragraph if the hearing will be only in-person.

All participants must appear on the date and at the time set for the hearing physically in the courtroom of this Court at [address, city], Texas. Participants may appear before the Court by other means only if permitted by court order. The Court's designated contact information [is [court's designated contact information]/can be found at [specify where the court publishes this information]].

Use the following paragraph if the hearing will be only remote.

All participants must appear on the date and at the time set for the hearing by [**state method, e.g., Zoom, telephone**] using the following information: [**information for accessing meeting, e.g., Zoom meeting ID and passcode, conference call number**]. Participants may appear before the Court by other means only if permitted by court order. The Court's designated contact information [is [**court's designated contact information**]/can be found at [**specify where the court publishes this information**]]. Any participant who cannot participate by the electronic means set forth in this notice, has a technological issue preventing effective electronic participation, or needs assistance joining the hearing must contact the Court as soon as the issue is discovered.

Use the following paragraph if the hearing will be both in-person and remote.

All participants must appear on the date and at the time set for the hearing either physically in the courtroom of this Court at [**address, city**], Texas, or by [**state method, e.g., Zoom, telephone**] using the following information: [**information for accessing meeting, e.g., Zoom meeting ID and passcode, conference call number**]. Participants may appear before the Court by other means only if permitted by court order. The Court's designated contact information [is [**court's designated contact information**]/can be found at [**specify where the court publishes this information**]]. Any participant who cannot appear physically in the courtroom and who cannot participate by the electronic means set forth in this notice, has a technological issue preventing effective electronic participation, or needs assistance joining the hearing must contact the Court as soon as the issue is discovered.

Continue with the following.

Failure of a participant to appear as directed may have prejudicial consequences, including the issuance of an order by default affecting a participant's rights; dismissal of a participant's existing claims, if any; monetary sanctions; or other consequences that detrimentally affect a participant's ongoing involvement in the litigation.

Instructions for submitting evidence: [See the Court’s instructions attached to this notice./See the Court’s instructions available at [**specify where the court publishes this information**].]

Additional instructions for participating in the hearing: [None/See the Court’s instructions attached to this notice./See the Court’s instructions available at [**specify where the court publishes this information**].]

SIGNED on _____.

Clerk

Or

[Name]
Attorney for [name of client]
State Bar No.:
[Email address]
[Address]
[Telephone]
[Fax]